



## McLeod Lake Indian Band

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June 24, 2019

The Membership Code Committee is pleased to announce that the final draft is ready for mailout to the Membership.

In your package, you will be receiving two documents:

- 1) McLeod Lake Indian Band Membership Code
- 2) McLeod Lake Indian Band Membership Committee Governance Manual

Over the past six months, this document has evolved based on community engagement sessions with the Membership. We've hosted three different sessions in eighteen communities. Your feedback has governed the way this document has evolved and we are confident that this final draft best reflects the interests of our Nation and our Membership.

The major change you will see in this final draft is the removal of the word 'Citizenship'. In our recent engagement sessions, many of our Members expressed that this language was difficult to understand and as such, we decided to remove the wording and simplify the document. Instead of 'Members' and 'Citizens' there are simply Band Members, Severalty Members and Probationary Members. The majority of the document has remained the same however, this is the significant difference you will see while reading through this final draft.

We also developed a Membership Committee Governance Manual that sets out the procedures for Administration to implement the Membership Code 2019. This Manual is a working document that can be amended from time to time as needed.

We plan to host one final round of engagement sessions to go over the final document and answer any questions you have before the ratification vote on August 9th. The legal firm who helped us complete the document from Clark Wilson LLP will be accompanying us to help answer any questions you may have. We are in the midst of solidifying dates, locations and times and will be letting the membership know by the end of June. We will post the dates on the MLIB Website.

Sincerely,

The MLIB Membership Code Committee Team



# **MCLEOD LAKE INDIAN BAND**



# **MEMBERSHIP CODE 2019**

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## PREAMBLE

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- A. The Band has occupied the geographical area encompassed by Treaty No. 8 and beyond since time immemorial.
- B. The Band wishes to protect and enhance its history, traditions and culture.
- C. The Band adhered to Treaty No. 8 by entering into the Adhesion Agreement.
- D. The Band has the inherent right to self-govern, including the right to determine which persons are Band Members, Severalty Members or Probationary Members.
- E. The determination of Membership is foundational for ensuring that a strong relationship is maintained with the land, history, customs, and traditions of the Band.
- F. Membership has requested a new, clear and equitable process for determining Band Membership, Severalty Membership and Probationary Membership.
- G. Having Band Members, Severalty Members and Probationary Members allows the Band to acknowledge the past and the benefits that were provided to Severalty Members and to create equitable processes for the determination of Membership moving forward.

**BE IT HEREBY RESOLVED** that the Council, after approval by a Double Majority of Band Member votes, in accordance with the voting procedures outlined below, approves the *McLeod Lake Indian Band Membership Code 2019* on this \_\_\_\_ day of \_\_\_\_\_, 2019.

# 1. **DEFINITIONS**

## 1.1 In this Code:

“**Act**” means the *Indian Act*, R.S.C., 1985, c. I-5, as amended from time to time.

“**Adhesion Agreement**” means the McLeod Lake Indian Band Treaty No. 8 Adhesion and Settlement Agreement amongst the Band, Canada and the Province of British Columbia dated the 27<sup>th</sup> day of March 2000.

“**Adhesion Membership List**” means the list of persons who, on March 27, 2000, were Band Members and were entitled to elect whether to receive land communally or in severalty under the provisions of Treaty No. 8 and the Adhesion Agreement.

“**Adoptee(s)**” means a person who, while under the Age of Majority, has been legally adopted by one or more Members.

“**Age of Majority**” means those persons who are 19 years of age or older.

“**Band**” means the McLeod Lake Indian Band.

“**Band Earnings Distributions**” means any Band revenue that is shared on a pro rata basis amongst the Band Membership, including monies received from the *McLeod Lake Indian Band Treaty No. 8 Adhesion Trust Agreement* for Band programs and Band business earnings.

“**Band List**” means the list of members of the Band maintained under the Previous Code.

“**Band Member(s)**” or “**Band Membership**” means each person whose name is lawfully entered as a Band Member on the Membership List in accordance with this Code. For greater certainty, any reference to Band Members or Band Membership in this Code excludes Probationary Members and Severalty Members.

“**BCR**” means a Band Council Resolution.

“**Code**” means this *McLeod Lake Indian Band Membership Code 2019* which replaces the Previous Code and is the current and validly enacted membership legislation of the Band.

“**Council**” means the Chief and Council of the Band as elected pursuant to and in accordance with the *McLeod Lake Indian Band Custom Election Code, 2013*, as amended from time to time.

“**Double Majority**” means the following two step process:

- a) 50% of all Electors must vote in order for a referendum to be valid; and
- b) If the 50% threshold is met, for a referendum to pass, 50% + 1 of all votes received must be affirmative.

“**Electors**” means Band Members and Severalty Members who have reached the Age of Majority.

“**Entities**” means those companies, trusts, organizations, non-profits or other legal entities which are owned by or controlled by the Band or for which all Members or the Band are the primary beneficiary.

“**Governance Manual**” means the *McLeod Lake Indian Band Membership Committee Governance Manual 2019*, as amended from time to time, which clarifies the roles and responsibilities of the Membership Administrator and the Membership Committee and sets out the processes for the determination of Membership.

“**Hereditary Connection**” means a genetic connection to the Band and the people of the Tse’Khene Nation created through familial descent from one generation to another.

“**Housing Policy**” means the *McLeod Lake Indian Band On Reserve Rental Housing Program Policy*, as amended from time to time.

“**Inherent Right(s)**” means those rights which are inherited at birth and are inalienable from the rights holder.

“**Land Code**” means the *McLeod Lake Indian Band Land Code* dated for reference November 1, 2002, as amended from time to time.

“**Lineal Descendant(s)**” means a blood relative in the direct line of descent, for example: children, grandchildren, great grandchildren, etc.

“**Member(s)**” or “**Membership**” means all persons enrolled on the Membership List, including Band Members, Severalty Members and Probationary Members.

“**Membership Administrator**” means the employee of the Band hired to perform administrative functions outlined in this Code and the Governance Manual.

“**Membership Application Procedure**” means the application procedure set out in Part 9. The basic structure of the Membership Application Procedure, along with the appeal procedure, is set out for ease of reference in a flow chart at **Appendix I**.

“**Membership Committee**” means the committee formed to direct the Membership Administrator in implementing the procedures outlined in this Code and the Governance Manual.

“**Membership List**” means the list of Members which is kept and updated by the Membership Administrator.

“**Previous Code**” means the *McLeod Lake Indian Band Membership Code* dated August 2004.

“**Probationary Member(s)**” or “**Probationary Membership**” means each person whose name is lawfully entered as a Probationary Member on the Membership List in accordance with this Code.

“**Ratification**” means the acceptance of this Code as valid Band legislation through the Double Majority voting and approval processes set out in this Code.

“**Reserve Land**” means lands that are designated as reserves under the Act and are set aside for the use and benefit of the Band.

“**Severalty Descendant(s)**” means those persons who are Lineal Descendants of one or more Severalty Members.

“**Severalty Member(s)**” or “**Severalty Membership**” means each person whose name is lawfully entered as a Severalty Member on the Membership List in accordance with this Code.

“**Severalty Lands**” means those lands that were provided to Severalty Members pursuant to the Adhesion Agreement.

“**Status Indian**” means a person who is registered or is entitled to be registered as an Indian pursuant to the Act.

## **2. GENERAL**

### 2.1 Title

2.1.1 This Code will be cited as the *McLeod Lake Indian Band Membership Code 2019*.

### 2.2 Purpose

2.2.1 The purpose of this Code is as follows:

- (a) to establish clear criteria and guidelines for the determination of Membership;
- (b) to establish the rights and duties of all Members; and
- (c) to ensure that all Membership decisions are made in a manner that is fair, transparent, and in accordance with the values of the Band and the terms of the Governance Manual.

### 2.3 Amendments

2.3.1 Administrative amendments to this Code, including changes to fees, corrections to typographical errors, and other non-substantive minor revisions, may be made by the Membership Committee as confirmed by way of a BCR.

2.3.2 Substantive amendments may be made by a Double Majority of the Electors in a ratification vote conducted in accordance with the procedure set out in the *McLeod Lake Indian Band Custom Election Code, 2013*, as same may be amended from time to time.

### 2.4 Coming into Force

2.4.1 This Code will come into force immediately upon Ratification.

### 2.5 Repeal and Replacement

2.5.1 Upon Ratification, this Code will repeal and replace the Previous Code, notwithstanding that certain definitions in the Previous Code are carried through to this Code.

### 2.6 Administration

2.6.1 Council may approve regulations and/or policies for the administration of this Code and the Governance Manual, including regulations prescribing forms and fees.



2.6.2 The Membership List may be used for administration of Band programs and services and is otherwise subject to the provisions of the *Privacy Act*, R.S.S., 1985, c. P-21.

## 2.7 Severability

2.7.1 If any part of this Code is deemed to be invalid or unenforceable by any court, such invalidity or unenforceability will not affect the validity or enforceability of any other part of this Code.

## 2.8 Land Entitlement

2.8.1 The land entitlement for the Band under the Adhesion Agreement was determined by the number of Status Indians who were Band Members on March 27, 2000.

## 3. **EXISTING MEMBERSHIP**

### 3.1 Existing Members

3.1.1 All persons who were enrolled on the Band List under the Previous Code on or before the Ratification of this Code will be enrolled on the Membership List under this Code as follows:

- (a) All Band Members who are not Severalty Members or Severalty Descendants will be enrolled as Band Members; and
- (b) All Severalty Members and Severalty Descendants will be enrolled as Severalty Members.

### 3.2 Indian Status

3.2.1 Persons are not required to be Status Indians to be eligible for Membership under this Code and being a Status Indian does not create an Inherent Right to Membership.

## 4. **GRANTED MEMBERSHIP**

### 4.1 Granted Severalty Membership

4.1.1 Severalty Descendants have an Inherent Right to Severalty Membership and, upon written request to the Membership Committee, will be granted Severalty Membership in accordance with this Code, unless such Severalty Descendant is transferring membership from another First Nation.

### 4.2 Granted Band Membership

4.2.1 All persons who meet the following qualifications have an Inherent Right to Band Membership and, upon written request to the Membership Committee, will be granted Band Membership in accordance with this Code:

- (a) Is a Lineal Descendant of at least one Band Member with a Hereditary Connection;
- (b) Is not a Severalty Descendant; and
- (c) Is not transferring membership from another First Nation.

#### 4.3 Granted Membership Procedure

4.3.1 All persons with an Inherent Right to Membership may be granted Membership without following the Membership Application Procedure, but the Membership Committee may, at its reasonable discretion, require proof of qualifications in accordance with the Governance Manual. For greater certainty, this Part 4 applies to persons born after the Ratification of this Code.

### 5. **MEMBERSHIP RIGHTS**

#### 5.1 Table of Membership Rights

5.1.1 All Members have rights and privileges in accordance with the table at **Appendix II**.

5.1.2 No right or privilege held or not held under this Code will negate any right or privilege held by a Member under the Act or any other legislation outside of the Band's control.

#### 5.2 Existing Membership Rights

5.2.1 No persons who were enrolled on the Band List under the Previous Code will lose any rights or privileges upon the Ratification of this Code.

### 6. **PROBATIONARY MEMBERSHIP**

#### 6.1 Probationary Members

##### 6.1.1 Eligibility for Probationary Membership

- (a) The Membership Committee must consider applications from persons with a Hereditary Connection who are transferring membership from another First Nation or who, for some other reason explained in their application, have not previously been granted Membership.
- (b) The Membership Committee may, at its reasonable discretion, consider applications from Adoptees without a Hereditary Connection.
- (c) All applications for Probationary Membership must be made in accordance with the Membership Application Procedure.

##### 6.1.2 Prohibition

- (a) A person who has been found guilty of any of the violations listed in **Appendix III** may not be eligible to become a Probationary Member.
- (b) A person who is a member of another First Nation is not eligible to become a Probationary Member unless the other First Nation membership is renounced by the applicant, proof of which must be included in the Probationary Membership application.
- (c) A person who has a pending application to become a member of another First Nation is not eligible to become a Probationary Member.

## 6.2 Responsibilities of Probationary Members

6.2.1 All Probationary Members have the responsibility to sign the Probationary Membership Declaration attached at **Appendix IV** and to comply with the terms therein.

## 7. **BAND MEMBERSHIP**

### 7.1 Eligibility for Band Membership

7.1.1 Only Probationary Members and Severalty Descendants who have been enrolled on the Membership List as Severalty Members may apply to become Band Members.

7.1.2 A Probationary Member who meets the following qualifications may apply for Band Membership in accordance with the Membership Application Procedure:

(a) Either:

- i. Is a Lineal Descendant of a person identified on the Adhesion Membership List;
- ii. Has a Hereditary Connection; or
- iii. Is an Adoptee;

(b) Has been a Probationary Member for a minimum of five (5) years;

(c) Has substantially complied with all Probationary Membership responsibilities as outlined in the Probationary Membership Declaration; and

(d) Has been subject to a criminal record check which demonstrates they are not in violation of any laws under **Appendix III**.

7.1.3 A Severalty Descendant who meets the following qualifications may apply for Band Membership in accordance with the Membership Application Procedure:

(a) Has been enrolled on the Membership List as a Severalty Member;

(b) Is not the legal or beneficial owner of Severalty Lands;

(c) Has reached the Age of Majority;

(d) Has, throughout their time as a Severalty Member, generally:

- i. Complied with the laws of Canada and any other applicable laws that apply to Reserve Land;
- ii. Complied with the laws of general application in British Columbia as they apply to Reserve Land;
- iii. Complied with all Band codes, laws, bylaws, policies, and regulations;

- iv. Contributed to the preservation and enhancement of the Band's values, traditions, culture, language, and community; and
  - v. Acted with respect, honesty, generosity and integrity towards one another, in particularly children, youth and elders; and
- (e) Has been subject to a criminal record check which demonstrates they are not in violation of any laws under **Appendix III**.

## 7.2 Responsibilities of Band Members

7.2.1 All persons who become Band Members under Sections 7.1.2 or 7.1.3 have the responsibility to sign the Band Membership Declaration attached at **Appendix V** and to comply with the terms therein. For greater certainty, Band Members enrolled on the Membership List under Sections 3.1.1(a) or 4.2.1 are not required to sign the Band Membership Declaration.

## 8. **SEVERALTY MEMBERSHIP**

### 8.1 Eligibility for Band Membership

8.1.1 If a Severalty Member who was accepted for Band Membership under Section 7.1.3 becomes the legal or beneficial owner of Severalty Lands, the Severalty Member must choose either:

- (a) To relinquish their rights to the Severalty Lands to the Band and remain a Band Member; or
- (b) To retain the legal and/or beneficial ownership to the Severalty Lands and relinquish Band Membership.

8.1.2 Persons who opt to relinquish their rights to the Severalty Lands to the Band pursuant to section 8.1.1(a) must:

- (a) Execute and deliver an agreement to relinquish their rights to the Severalty Lands to the Band;
- (b) Obtain the required permission of the Governor in Council for the transfer of the Severalty Lands to the Band;
- (c) Execute and deliver an agreement for the Severalty Descendant to pay all legal costs for both the Severalty Descendant and the Band to complete the land transfer; and
- (d) Demonstrate to Council, acting in a commercially reasonable manner, the potential economic benefit for the Band with respect to the Severalty Lands.

8.1.3 Persons who opt to retain their legal and/or beneficial ownership to the Severalty Lands pursuant to section 8.1.1(b) will be enrolled on the Membership List as a Severalty Member.

## **9. APPLICATIONS FOR MEMBERSHIP AND PROBATIONARY MEMBERSHIP**

### 9.1 General

9.1.1 Subject to Section 4.3.1, any person seeking to be enrolled as a Band Member or Probationary Member must submit their application either in person or by mail to the Membership Administrator in accordance with this Part.

9.1.2 A legal guardian may, on behalf of a person who is a minor or who is incapacitated, make application for that person to be enrolled as a Band Member or Probationary Member or to transfer that person's affiliation in accordance with the provisions in this Part.

### 9.2 Application Procedure

9.2.1 An application under this Part 9 will be submitted in writing to the Membership Administrator.

9.2.2 All applications submitted in accordance with this Part 9 must include:

(a) A complete application in the form prescribed at **Appendix VI** or **Appendix VII**, as applicable;

(b) All required information to demonstrate that the applicant has met the required conditions that render them eligible for Band Membership or Probationary Membership; and

(c) An applicable administrative fee prior to or upon delivering Application.

## **10. TRANSFERS AND DELETIONS**

### 10.1 Transfer or Deletion of Membership

10.1.1 All Members may transfer to another First Nation but must first terminate their Membership by providing notice to the Membership Administrator.

10.1.2 Council will, upon written request from a Member transferring to another First Nation, authorize the Member's release from the Membership List by way of a BCR.

### 10.2 Death

10.2.1 Upon receipt of a proof of death being provided to the Membership Administrator, the Band Member, Severalty Member or Probationary Member's name will be removed from the Membership List.

## **11. GOVERNANCE MANUAL**

### 11.1 Incorporation

11.1.1 The terms and conditions of the Governance Manual are incorporated by reference into this Code.

## 11.2 Membership Administrator

11.2.1 The Membership Administrator will act in accordance with the terms and conditions of this Code and the Governance Manual.

## 11.3 Membership Committee

11.3.1 The Membership Committee will be formed and act in accordance with the terms and conditions of this Code and the Governance Manual.

## 12. **APPEALS**

### 12.1 Appeal

12.1.1 A person whose application for Band Membership or Probationary Membership has been denied by the Membership Committee may appeal the decision to Council by providing to the Membership Committee notice of the appeal in the form at **Appendix VIII** along with supporting documents.

### 12.2 Appeal Process

12.2.1 Notice of any appeals must be provided to the Membership Committee within thirty (30) calendar days of the decision being rendered.

12.2.2 Upon receipt of an appeal, the Membership Committee will provide the notice of appeal and all supporting documents to Council for review within fourteen (14) calendar days.

12.2.3 Council will consider appeals within sixty (60) business days following receipt of the relevant appeal.

12.2.4 When considering an appeal, with a quorum of Council present at a duly convened meeting, Council may:

(a) Vote by simple majority on whether or not to uphold the decision of the Membership Committee and:

i. If the decision of the Membership Committee is upheld, provide notice to the Membership Administrator with Council's supporting reasons; or

ii. If the decision of the Membership Committee is overturned, then Council must refer the matter back to the Membership Committee for reconsideration and may include binding conditions to the Membership Committee's reconsideration of the matter; or

(b) Defer making a decision on the appeal until the following regularly scheduled Council meeting for further discussion and consideration.

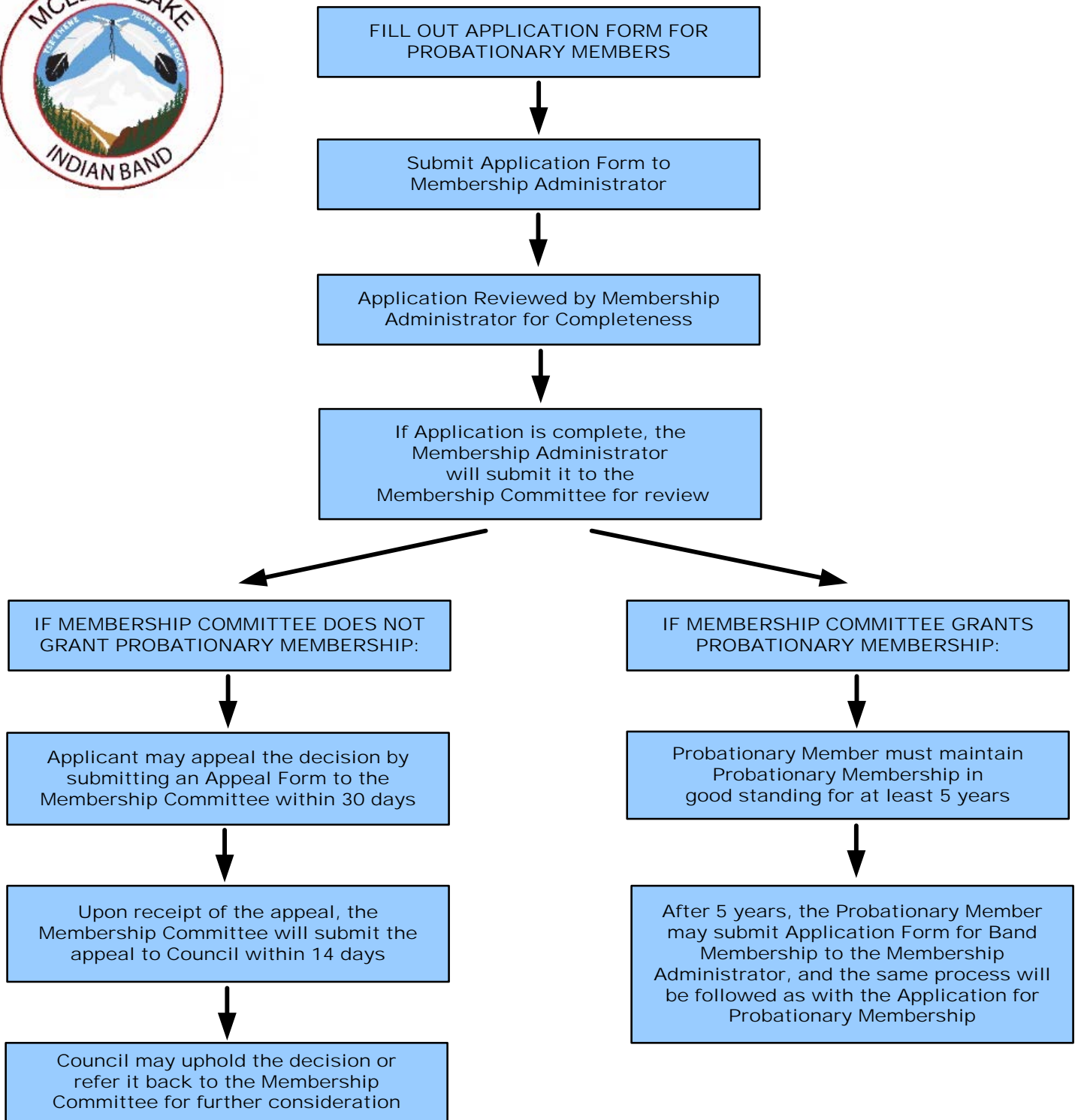
12.2.5 The Membership Administrator will provide all information that is reasonably requested or required by Council in order to make a decision on whether to uphold or overturn the decision of the Membership Committee to Council.

## 12.3 Jurisdiction

12.3.1 Council maintains final decision-making authority for appeals of Membership Committee decisions.

12.3.2 If a matter has been sent back to the Membership Committee for reconsideration by Council pursuant to section 12.2.4(a)(ii), the subsequent decision of the Membership Committee is final and may not be appealed.

**Appendix I – HOW TO APPLY FOR PROBATIONARY MEMBERSHIP AND BAND MEMBERSHIP  
FLOW CHART**





## Appendix II – TABLE OF MEMBERSHIP RIGHTS



### McLeod Lake Indian Band Table of Membership Rights

Membership type	Rights and privileges
Band Members	<p>Band Members have the right to:</p> <ul style="list-style-type: none"> <li>(a) Vote in Band elections and referendums;</li> <li>(b) Participate in Band committees;</li> <li>(c) Live on Reserve Land, subject to the Housing Policy and, if living on Reserve Land, receive the following: <ul style="list-style-type: none"> <li>i. Public education (K-12); and</li> <li>ii. Social assistance;</li> </ul> </li> <li>(d) Run for Council and the Board of Trustees;</li> <li>(e) Hold appointed positions of any Entities;</li> <li>(f) Receive post-secondary education funding, where available; and</li> <li>(g) Receive Band Earnings Distributions.</li> </ul>
Severalty Members	<p>Severalty Members have the right to:</p> <ul style="list-style-type: none"> <li>(a) Vote in Band elections and referendums;</li> <li>(b) Participate in Band committees, excluding the Board of Trustees and the Land Code Committee;</li> <li>(c) Live on Reserve Land, subject to the Housing Policy and, if living on Reserve Land, receive the following: <ul style="list-style-type: none"> <li>i. Public education (K-12); and</li> <li>ii. Social assistance; and</li> </ul> </li> <li>(d) Receive post-secondary funding, where available, excluding any education funding deriving from Band Earnings Distributions.</li> </ul> <p>Severalty Members do not have any of the rights held by Band Members, except as explicitly set out herein.</p>
Probationary Members	<p>Probationary Members have the right to:</p> <ul style="list-style-type: none"> <li>(a) Participate in Band committees, excluding the Board of Trustees, the Land Code Committee and the Membership Committee;</li> <li>(b) Live on Reserve Land, subject to the Housing Policy and, if living on Reserve Land, receive the following: <ul style="list-style-type: none"> <li>i. Public education (K-12); and</li> <li>ii. Social assistance.</li> </ul> </li> </ul> <p>Probationary Members do not have any of the rights held by Band Members or Severalty Members, except as explicitly set out herein.</p>

**Appendix III – MCLEOD LAKE INDIAN BAND DISQUALIFYING CRIMINAL OFFENCES**



**McLeod Lake Indian Band  
Disqualifying Criminal  
Offences**

<b>Offence</b>	<b>Criminal Code Provision</b>	<b>Description</b>
Aggravated Assault	268	A person who commits assault who maims, wounds, disfigures or endangers the life of another.
Sexual Assault Causing Bodily Harm	272(1)	Sexual assault that results in bodily harm.
Sexual Assault	271	An assault that affects the sexual integrity of the victim.
Aggravated Sexual Assault (with or without weapon)	273	Sexual assaults that result in the maiming, wounding, disfigurement or endangers the life of the victim.
Murder	235	The act of killing someone, either in the first or second degree.
Attempted Murder	239	Acted with intention to kill but did not kill individual.
Manslaughter	236	The act of unintentionally killing someone, either through an unlawful act, by criminal negligence, or causing the victim to do an act that results in death.
Negligence Causing Death	220	Being criminally negligent which results in the death of someone else.
Kidnapping	279	To confine someone against their will.
Extortion	346	Intention to obtain anything, by threats, accusations, menaces or violence induces or attempts to induce any individual to do anything or cause anything to be done.
Robbery	343	The extortion of property and use of a weapon, or threats of violence.
Fraud	380	To defraud the public or any person, by deceit, falsehood or other fraudulent means of any property, money or service.
Drug Trafficking	<i>Controlled Drugs and Substances Act Section 5</i>	Selling of illicit substances found in the <i>Controlled Drugs and Substances Act</i> .
Sexual Interference	151	Touching a person under 16 with the intent of that touching being sexual.
Making or Distributing Child Pornography	163.1	Making or distributing child pornography.
Trafficking in Individual	279.01 279.011 (under 18)	A person who recruits, transports, transfers, holds, conceals or harbours a person, or exercises control over a person to facilitate their exploitation.

**Appendix IV – PROBATIONARY MEMBERSHIP DECLARATION**



**McLeod Lake Indian Band  
Probationary Membership  
Declaration**

I, \_\_\_\_\_, am applying for Probationary Membership in the McLeod Lake Indian Band.

As a condition to the acceptance of my application, I hereby agree to:

1. Comply with the laws of Canada and any other applicable laws that apply to Reserve Land;
2. Comply with the laws of general application in British Columbia as they apply to Reserve Land;
3. Comply with all Band codes, laws, bylaws, policies, and regulations;
4. Contribute to the preservation and enhancement of the Band's values, traditions, culture, language, and community; and
5. Act with respect, honesty, generosity and integrity towards one another, in particularly children, youth and elders.

I understand and agree that failure to meet any of these obligations may result in the denial of my application for Probationary Membership by the Membership Committee.

If I am accepted as a Probationary Member, I understand and agree that failure to meet any of these obligations may result in the denial of my application for Band Membership, should I make such an application in the future.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Appendix V – BAND MEMBERSHIP DECLARATION**



**McLeod Lake Indian Band  
Band Membership  
Declaration**

I, \_\_\_\_\_, am applying for Band Membership in the McLeod Lake Indian Band.

As a condition to the acceptance of my application, I hereby agree to:

1. Comply with the laws of Canada and any other applicable laws that apply to Reserve Land;
2. Comply with the laws of general application in British Columbia as they apply to Reserve Land;
3. Comply with all Band codes, laws, bylaws, policies, and regulations;
4. Contribute to the preservation and enhancement of the Band's values, traditions, culture, language, and community; and
5. Act with respect, honesty, generosity and integrity towards one another, in particularly children, youth and elders.

I understand and agree that failure to meet any of these obligations may result in the denial of my application for Band Membership by the Membership Committee.

If I am accepted as a Band Member, I understand and agree that failure to meet any of these obligations may result in the temporary suspension of some or all of my Membership rights, at the reasonable discretion of the Membership Committee.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Appendix VI – MCLEOD LAKE INDIAN BAND APPLICATION FOR PROBATIONARY MEMBERSHIP FORM**



**McLeod Lake Indian Band  
Application for Probationary  
Membership**

I, \_\_\_\_\_, am applying for Probationary Membership in the McLeod Lake Indian Band.

**OR**

I, \_\_\_\_\_, am applying as a parent/legal guardian on behalf of the Applicant who is under nineteen (19) years.

Applicant's full name: \_\_\_\_\_

Applicant's date of birth: (D) \_\_\_\_\_ (M) \_\_\_\_\_ (Y) \_\_\_\_\_

I am applying for Probationary Membership based on one or more of the following:

- I am an Adoptee of one or more Members of the Band.
- I have a Hereditary Connection as defined in the Membership Code and I am transferring from another First Nation.
- I have a Hereditary Connection as defined in the Membership Code but I am not transferring from another First Nation.

**Please attach the following to your application:**

1. A letter demonstrating how you are connected to the McLeod Lake Indian Band community and how you contribute and participate in the culture, traditions and practices of the McLeod Lake Indian Band community and how you seek to continue to demonstrate this as a Probationary Member.
2. Two (2) letters of reference from McLeod Lake Indian Members supporting your community involvement and connection to the Band.
3. Birth certificate and/or court adoption order, as applicable. If you have a Hereditary Connection to the Band but are not transferring from another First Nation, an explanation of your reason for applying and why you are not yet a Member, with relevant proof as applicable.

4. Any related documents you believe would be relevant to your Membership.

	Yes	No
Are you currently a member of another First Nation?	<input type="checkbox"/>	<input type="checkbox"/>

If the answer to the above questions is yes, you will need to renounce your membership and provide the following proof with your application:

1. Band Council Resolution from your current First Nation releasing you from their membership; and
2. A sworn affidavit renouncing your membership from that First Nation.

**Contact Information:**

Current Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

---

I, \_\_\_\_\_, believe all answers herein to be true and accurate to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please send application with supporting documentation and make application fee payable to:

**McLeod Lake Indian Band  
c/o Membership Administrator  
General Delivery  
McLeod Lake, BC V0J 2G0**

**For Office Use Only:**

**Received By:**

**Date Received:**

**Date Submitted to Committee:**

**Application Fee Paid by cash or cheque (Please attach receipt to Application)**

**Appendix VII – MCLEOD LAKE INDIAN BAND APPLICATION FOR BAND MEMBERSHIP FORM**



**McLeod Lake Indian Band  
Application for Band  
Membership**

I, \_\_\_\_\_, am applying for Band Membership in the McLeod Lake Indian Band.

**OR**

I, \_\_\_\_\_, am applying as a parent/legal guardian on behalf of the Applicant who is under nineteen (19) years.

Applicant's full name: \_\_\_\_\_

Applicant's date of birth: (D) \_\_\_\_\_ (M) \_\_\_\_\_ (Y) \_\_\_\_\_

I am applying for Band Membership based on one or more of the following:

- I am a Probationary Member who meets the qualifications under Section 7.1.2 of the Membership Code.
- I am a Severalty Member who meets the qualifications under Section 7.1.3 of the Membership Code.

**Please attach the following to your application:**

1. A letter demonstrating how you have contributed to the McLeod Lake Indian Band community and how you contribute and participate in the culture, traditions and practices of the McLeod Lake Indian Band community as a Member of the McLeod Lake Indian Band. *(Please include relevant documents demonstrating your participation at Annual General Assemblies, community meetings, etc.).*
2. All relevant documentation supporting your Hereditary Connection to the Band or your status as an Adoptee, including but not limited to, sworn affidavits demonstrating your Hereditary Connection, DNA tests from government approved laboratories, birth certificate, court adoption order, etc.



**Contact Information of Applicant:**

Current Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

---

I, \_\_\_\_\_, believe all answers herein to be true and accurate to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please send application with supporting documentation and make application fee payable to:

**McLeod Lake Indian Band  
c/o Membership Administrator  
General Delivery  
McLeod Lake, BC V0J 2G0**

**For Office Use Only:**

**Received By:**

**Date Received:**

**Date Submitted to Committee:**

**Application Fee Paid by cash or cheque (Please attach receipt to Application)**

**Appendix VIII – MCLEOD LAKE INDIAN BAND APPEAL FORM**



**McLeod Lake Indian Band  
Appeal Form**

I, \_\_\_\_\_, am appealing the decision rendered by the Membership Committee.

**OR**

I, \_\_\_\_\_, am appealing the decision rendered by the Membership Committee on behalf of the applicant as a parent/legal guardian on behalf of the Applicant who is under nineteen (19) years.

My appeal is based on the following:

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Please attach any relevant supporting documents you wish to submit with this Appeal Form.

**Contact Information:**

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Date of Birth: \_\_\_\_\_

I, \_\_\_\_\_, believe all my answers herein to be true and accurate to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please send application with supporting documentation and make application fee payable to:

**McLeod Lake Indian Band  
c/o Membership Administrator  
General Delivery  
McLeod Lake, BC V0J 2G0**

**For Office Use Only:**

**Received By:**

**Date Received:**

**Date Submitted to Band Administrator:**



# **MCLEOD LAKE INDIAN BAND**



## **Membership Committee Governance Manual 2019**

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## PREAMBLE

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- A. The Band has the inherent right to self-govern, including the right to determine which individuals are Band Members, Severalty Members or Probationary Members.
- B. The Code was ratified on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.
- C. The Code sets out criteria and guidelines for becoming a Band Member, a Severalty Member or a Probationary Member.
- D. This Governance Manual provides clarity on the roles and responsibilities of the Membership Committee and the Membership Administrator and sets out the processes for the determination of Membership.

**BE IT HEREBY RESOLVED** that the Council approves the *McLeod Lake Indian Band Membership Committee Governance Manual 2019* on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

## 1. Definitions

### 1.1 In this Code:

“**AGA**” means the annual general assembly of the Band.

“**Age of Majority**” means those persons who are 19 years of age or older.

“**Band**” means the McLeod Lake Indian Band.

“**Band Member(s)**” or “**Band Membership**” means each person whose name is lawfully entered as a Band Member on the Membership List in accordance with the Code.

“**BCR**” means a Band Council Resolution.

“**Code**” means the *McLeod Lake Indian Band Membership Code 2019* which replaced the Previous Code and is the current and validly enacted membership legislation of the Band.

“**Committee Member(s)**” means each appointed member of the Membership Committee.

“**Confidential Information**” means all information provided to or to which the Committee Members gain access to in connection with their involvement with the Membership Committee.

“**Council**” means the Chief and Council of the Band as elected pursuant to and in accordance with the *McLeod Lake Indian Band Custom Election Code, 2013*, as amended from time to time.

“**Electors**” means Band Members and Severalty Members who have reached the Age of Majority.

“**Governance Manual**” means this *McLeod Lake Indian Band Membership Committee Governance Manual 2019*.

“**Immediate Family**” means:

- (a) Spouse or common-law partner;
- (b) Father or mother (natural, step, adopted or common-law);
- (c) Father-in-law or mother-in-law;
- (d) Child, including step-child, adopted child or ward;
- (e) Brother or sister;
- (f) Brother-in-law or sister-in-law; or
- (g) Grandmother or grandfather.

“**Member(s)**” or “**Membership**” means all persons enrolled on the Membership List, including Band Members, Severalty Members and Probationary Members.

“**Membership Administrator**” means the employee of the Band who is responsible for performing the administrative functions under this Code.

“**Membership Application(s)**” means the applications set out at Appendices II and III of the Code.



**“Membership Application Procedure”** means the application procedure set out in Part 9 of the Code.

**“Membership Committee”** means the committee formed to instruct the Membership Administrator in the implementation of this Governance Manual and the Code.

**“Membership Committee Confidentiality Declaration”** means the mandatory declaration of each Committee Member attached at **Appendix I**.

**“Membership List”** means the list of Probationary Members, Severalty Members, and Band Members which is kept and updated by the Membership Administrator.

**“Previous Code”** means the *McLeod Lake Indian Band Membership Code* dated August 2004.

**“Probationary Member(s)”** or **“Probationary Membership”** means each person whose name is lawfully entered as a Probationary Member on the Membership List in accordance with the Code.

**“Severalty Member(s)”** or **“Severalty Membership”** means each person whose name is lawfully entered as a Severalty Member on the Membership List in accordance with the Code.

**“Simple Majority”** means a vote of 50% + 1 of all votes cast.

## **2. GENERAL**

### **2.1 Title**

2.1.1 This Governance Manual will be cited as the *McLeod Lake Indian Band Membership Committee Governance Manual 2019*.

### **2.2 Coming Into Force**

2.2.1 This Governance Manual will come into force following ratification of the Code, in accordance with the terms contained therein, and approval by a majority of Council at a duly convened meeting and supported by a corresponding BCR.

### **2.3 Implementation**

2.3.1 The Membership Committee will implement this Governance Manual in accordance with the terms contained herein and the Code.

2.3.2 The Committee Members will act strictly in accordance with this Governance Manual and the Code.

### **2.4 Supremacy**

2.4.1 Any conflict between the Code and this Governance Manual will be decided in favour of the terms of the Code.

### **2.5 Amendments**

2.5.1 Amendments to this Governance Manual may be made by the Council as confirmed by way of a corresponding BCR that sets out the nature of the amendments.

2.5.2 The Membership Committee may propose amendments to Council for consideration.

## 2.6 Repeal and Replacement

2.6.1 This Governance Manual repeals and replaces any other policy, guideline, or other document that purports to relate to the implementation of the Code or the roles and responsibilities of the Committee Members.

## 2.7 Severability

2.7.1 If any part of this Governance Manual is deemed to be invalid or unenforceable by any court, such invalidity or unenforceability will not affect the validity or enforceability of any other part of this Governance Manual.

# 3. THE MEMBERSHIP ADMINISTRATOR

## 3.1 Hiring

3.1.1 The Membership Administrator will be hired in accordance with the hiring policies and procedures of the Band as they may exist from time to time.

## 3.2 Responsibilities

3.2.1 The Membership Administrator will be responsible for the following:

- (a) Receiving Membership Applications;
- (b) Reviewing and considering Membership Applications for completeness and responding to applicants regarding status of their Membership Application;
- (c) Maintaining the Membership List;
- (d) Adding or deleting names from the Membership List in accordance with the Code and this Governance Manual;
- (e) Receiving all notice of appeals and notifying the Membership Committee and Council in a timely manner;
- (f) Providing assistance and guidance as requested by the Membership Committee;
- (g) Attending Membership Committee meetings; and
- (h) Anything else reasonably required by the Membership Committee or Council in order to implement this Governance Manual and the Code.

# 4. THE MEMBERSHIP COMMITTEE

## 4.1 Purpose

4.1.1 The Membership Committee will be formed in order to make decisions and to direct the Membership Administrator in the application of the Code and this Governance Manual.

## 4.2 Qualifications

4.2.1 Each Committee Member must meet the following qualifications to be eligible for appointment to the Membership Committee:

- (a) Have reached the Age of Majority;
- (b) Is a Band Member or a Severalty Member;
- (c) Has not been found guilty of any of the McLeod Lake Indian Band Disqualifying Offences found at **Appendix III** of the Code;
- (d) Can provide evidence of ability to attend meetings of the Membership Committee; and
- (e) Has obtained a B.C. Certificate of Graduation or completed grade 12 equivalency.

## 4.3 Composition

4.3.1 The Membership Committee will consist of a minimum of five (5) persons and a maximum of seven (7) persons who are Band Members or Severalty Members.

4.3.2 The Membership Administrator will not be considered part of the Membership Committee.

## 4.4 Appointments

### 4.4.1 Initial Committee Members

- (a) The initial Committee Members will be appointed by Council.

### 4.4.2 Subsequent Committee Members

- (a) All subsequent Committee Members shall be appointed by Electors by Simple Majority at the AGA immediately prior to the end of the term of each Committee Member, subject to section 4.7(a).

## 4.5 Term

- (a) The term of appointment for Committee Members will be at least three (3) years and no more than four (4) years.
- (b) Subject to section 4.5(c), Committee Members may serve up to two (2) consecutive terms.
- (c) Where there is a demonstrated need for Committee Members, a Committee Member may serve more than two (2) consecutive terms.

## 4.6 Termination

- (a) Committee Members may be removed from the Membership Committee by Council if:
  - (i) The Committee Member misses three (3) or more consecutive meetings without notice of a reasonable excuse;
  - (ii) The Committee Member is found to have violated a Band law or policy or Canadian criminal law where that violation is contrary to a fair, impartial and unbiased application of this Governance Manual and the exercise of their functions on the Membership Committee; or
  - (iii) The Committee Member has failed to comply with the Code or Governance Manual and has not rectified this failure after being provided a reasonable opportunity to do so.
- (b) Committee Members must be removed from the Membership Committee by Council if:
  - (i) The Committee Member has breached the confidentiality obligations or conflict rules contained in this Governance Manual;
  - (ii) The Committee Member has been found guilty of any of the McLeod Lake Indian Band Disqualifying Offences found at **Appendix III** of the Code; or
  - (iii) The Committee Member ceases to be either a Band Member or a Severalty Member.
- (c) Terminations of Committee Members will be staggered by a minimum of three (3) months.
- (d) Committee Members will use best efforts to avoid resigning within six (6) months of the a resignation or termination of another Committee Member.

## 4.7 Replacement of Committee Members

- (a) When a Committee Member resigns or is removed by Council, Council will use reasonable efforts to appoint a suitable replacement within thirty (30) calendar days.
- (b) If, pursuant to section 4.7(a) Council cannot agree on a suitable replacement within thirty (30) calendar days, the Chief of the Band will appoint a suitable replacement.

## 4.8 Compensation

- 4.8.1 The Committee Members will be compensated in accordance with Band committee policies as they may exist and be altered or amended from time to time.

## 5. MEMBERSHIP COMMITTEE RESPONSIBILITIES AND OBLIGATIONS

### 5.1 Responsibilities and Obligations

#### 5.1.1 Each Committee Member must:

- (a) Devote the required time and effort to carry out their respective duties and responsibilities;
- (b) Attend all Membership Committee meetings as scheduled and, if attendance is not possible, provide notice to the other Committee Members in advance;
- (c) Be courteous and polite to the people in the community who address their concerns to the Committee Member;
- (d) Abide by all terms contained in the Code and this Governance Manual, including, but not limited to, the Membership Committee Confidentiality Declaration; and
- (e) Abide by all terms contained in Band laws, policies, and other governance instruments as they may exist and be altered or amended from time to time.

#### 5.1.2 Each Committee Member must not:

- (a) Engage in any act or activity that would bring the Band or any of its programs or committees into disrepute.

### 5.2 Standard of Care

5.2.1 The Committee Members will perform their duties fairly, honestly, in good faith, with respect and in a manner that is in the best interests of the Band and the Members.

### 5.3 Breach

5.3.1 If any Committee Member breaches their obligations within this Governance Manual or the Code, their participation in the Membership Committee may be suspended until such time as the Committee Member and Council determine an appropriate path forward or the Committee Member is terminated in accordance with the terms of this Governance Manual.

### 5.4 Fiduciary Responsibilities

5.4.1 The Membership Committee holds fiduciary obligations to the Band and the Members and must act in the best interests of the Band and the Members.

### 5.5 Confidentiality

5.5.1 Every Committee Member will sign the McLeod Lake Indian Band Membership Committee Confidentiality Declaration, attached at **Appendix I**, in which they swear to

maintain confidential all information obtained in the context of their role as a Committee Member.

## 5.6 Conflicts

### 5.6.1 Definition

- (a) A real or perceived conflict of interest arises in any situation where a Committee Member uses his/her position, authority or influence to interfere or alter, or appear to interfere or alter with the application of this Governance Manual or the Code in order to gain personal benefits for themselves, family or friends or to directly or indirectly create an advantage in obtaining services from the Band for any person(s).

### 5.6.2 Conflict Rules

- (a) Committee Members must not:
  - (i) Participate in the consideration of any application regarding an Immediate Family member.
- (b) Disclosure
  - (i) Committee Members must disclose all real or perceived conflicts to the Membership Committee in advance of any deliberation or decision of the Membership Committee.
  - (ii) Where a Committee Member is concerned about a real or perceived conflict of another Committee Member, the concerned Committee Member must disclose the potential conflict to the Membership Committee for discussion and consideration.
- (c) Determination of Conflict
  - (i) Where a conflict has been determined:
    - (A) The Committee Members who are not in conflict may agree upon the establishment of rules of conduct or procedures which avoid the conflict; or
    - (B) The Committee Members who are not in conflict may require that the conflicted Committee Member does not participate in applicable Membership Committee matters or any related matters that would give rise to the conflict.

## 5.7 Reporting to Chief and Council

- 5.7.1 Subject to section 5.7.2, at the discretion of the Membership Administrator, the Membership Administrator will report to Council on the activities of the Membership Committee on a quarterly basis.

5.7.2 The Membership Administrator will report to Council on the activities of the Membership Committee at least twice a year or as may be requested by the Membership Administrator or Council.

## 5.8 Reporting to Band Members

5.8.1 Subject to all confidentiality obligations created herein, the Membership Administrator will provide a general update regarding the activities of the Membership Committee at the AGA.

## 6. MEMBERSHIP COMMITTEE OPERATION

### 6.1 Meetings

6.1.1 The Membership Committee will meet as required by the Membership Administrator.

6.1.2 Attendance at meetings can be in person or via teleconference or other electronic means.

### 6.2 Calling Meetings

6.2.1 Any Committee Member may call a Membership Committee meeting.

### 6.3 Notice

6.3.1 Membership Committee meetings must be scheduled with at least three (3) business days' notice to all Committee Members, unless the notice requirement is waived by all Committee Members in advance and in writing.

6.3.2 Proper notice of a Membership Committee meeting will include the following details:

- (a) Meeting time,
- (b) Meeting location, and
- (c) Proposed meeting agenda.

### 6.4 Meeting Governance

6.4.1 At the outset of each Membership Committee meeting, the Committee Members will appoint the following:

- (a) A chairperson; and
- (b) A minute taker.

#### 6.4.2 Roles

- (a) The chairperson will be responsible for leading the meeting. The chairperson will refrain from voting unless required for a tie-break in accordance with section 6.4.4 (d);
- (b) Minute taker will take minutes of the meeting and ensure that the meetings are finalized and securely stored for any future use of the Membership Committee. The minute taker will be a Committee Member and will participate in voting.
- (c) The remaining Committee Members will participate in all meeting activities, including voting, subject to section 5.6.

#### 6.4.3 Quorum

- (a) Quorum for Membership Committee meetings will be 50% attendance of all Committee Members.

#### 6.4.4 Voting

- (a) Each Committee Member has one vote.
- (b) If unable to attend any Membership Committee meeting, Committee Members may designate another Committee Member as a proxy, using the form of proxy attached at **Appendix II**.
- (c) Decisions of the Membership Committee will be made by Simple Majority.
- (d) Where the Membership Committee is deadlocked, the chairperson of the relevant meeting will have a tiebreaking vote.

### **7. MEMBERSHIP APPLICATION PROCEDURE**

#### 7.1 Onus

- (a) The burden of proof is on the applicant.
- (b) Any associated costs required to demonstrate the accuracy and completeness of information and compliance with conditions set out in the Membership Application Procedure will be incurred by the applicant, including but not limited to an application fee, as determined by the Band policies as they may exist and be amended from time to time.

#### 7.2 Receipt of Membership Application

- (a) Upon receipt of a Membership Application, the Membership Administrator will review the Membership Application and:
- (b) An incomplete Membership Application will be returned to the applicant for completion; or
- (c) A complete Membership Application will be submitted to the Membership Committee, along with any attached supporting documents by the Membership Administrator.



### 7.3 Consideration of Application by Membership Committee

#### 7.3.1 The Membership Committee may:

- (a) Request any additional information that the Committee Members deem necessary to inform their deliberation or decision, or
- (b) Request to meet with the applicant to further discuss their application and conduct an interview of the applicant.

#### 7.3.2 Where an applicant is interviewed pursuant to section 7.3.1(b) above, the Membership Committee may request that the applicant:

- (a) Demonstrate their relationship with existing Band Members, Severalty Members and/or Probationary Members;
- (b) Provide sworn written statements of these Band Members', Severalty Members' and/or Probationary Members' support for their transfer to the Band;
- (c) Demonstrate their involvement in the community; and/or
- (d) Any other requirements the Membership Committee discerns to be relevant, in accordance with this Governance Manual.

### 7.4 Denial of Consideration of Membership Application

#### 7.4.1 The Membership Committee may decline any Membership Application if:

- (i) The Membership Application is incomplete;
- (ii) The conditions required by the Membership Committee have not been met; or
- (iii) The Membership Committee finds any other reason deemed sufficient for rejection by the Membership Committee upon consultation with the Membership Administrator.

### 7.5 Membership Committee Decision

#### 7.5.1 Timing

- (a) The Membership Committee will review Membership Applications within ninety (90) days of receipt and will meet as frequently as is required in order to make a determination within this time frame.

#### 7.5.2 Reasons

- (a) The Membership Committee will provide written reasons to any applicant whose Membership Application is not approved.

- (b) In the case of a negative decision, the Membership Administrator will notify the applicant, including details on how to appeal the decision rendered and the time frame in which the applicant must act if wishing to pursue an appeal.

## 7.6 New Members

- (a) In the case of a favourable decision, the Membership Administrator will immediately take the necessary steps to notify and register the newly acknowledged Member to the Membership List, as well as inform all other relevant offices.
- (b) The Member becomes official as of the date of the decision by the Membership Committee.

## 8. APPEALS

8.1.1 Appeals will be dealt with in accordance with the terms of the Code.

## 9. MEMBERSHIP LIST

9.1.1 Additions to and deletions from the Membership List will be determined only by the Membership Committee in accordance with all relevant sections of the Code and this Governance Manual.

9.1.2 The Membership Committee will provide instructions regarding amendments to the Membership List to the Membership Administrator who will implement the revisions and maintain the current Membership List.

**Appendix I – MCLEOD LAKE INDIAN BAND MEMBERSHIP COMMITTEE CONFIDENTIALITY DECLARATION**



**McLeod Lake Indian Band  
Membership Committee  
Confidentiality Declaration**

In accordance with the Code and the Governance Manual, I, \_\_\_\_\_, have been appointed to the Membership Committee.

As a condition to the acceptance of my application, I hereby agree to:

1. Keep private and confidential all Confidential Information.
2. Not disclose the Confidential Information to any third-party unless:
  - a. required by law or as part of legal proceedings;
  - b. such information becomes generally known or available in the public domain, without fault of myself or any breach of the terms of this Governance Manual or the Code; or
  - c. as otherwise consented to in advance by the Membership Committee.
3. Where, pursuant to subsection 2(a) above, I am required to disclose Confidential Information, I will promptly notify the Membership Administrator of any demand to disclose Confidential Information made under authority of law, including but not limited to an order of a court of competent jurisdiction or administrative body, a subpoena, or a valid public records request. To the extent legally permissible and as soon as practicable, I will notify the Membership Administrator of the demand and will disclose only such Confidential Information as the demand requires and will seek that any Confidential Information that is disclosed is treated as confidential by the receiving party.
4. Exercise the same degree of care to safeguard the Confidential Information as I use to safeguard my own confidential, proprietary and privileged information, but in no event less than a reasonable degree of care.
5. Upon termination from the Membership Committee or upon written notice from the Membership Administrator, I will return the Confidential Information to the Membership Committee. Any Confidential Information that cannot be returned will be destroyed or kept strictly confidential, as appropriate.

I understand and agree that failure to meet any of these obligations may result in a suspension of some or all of my Membership Committee privileges, at the discretion of the Membership Committee.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Appendix II – MCLEOD LAKE INDIAN BAND MEMBERSHIP COMMITTEE PROXY**

**TO:**                    **The Membership Committee**

**FROM:**                    \_\_\_\_\_

**RE:**                    **Membership Committee Meeting - Proxy Vote**

The undersigned Committee Member appoints \_\_\_\_\_, as Committee Member, as proxyholder for and on behalf of the undersigned with the power of substitution to attend, act, and vote on behalf of the undersigned in respect of all matters that may properly come before the meeting and at every adjournment thereof, to the same extent and with the same powers as if the undersigned were in attendance at the meeting or any adjournment thereof.

The undersigned hereby directs the proxyholder to vote in the name of the undersigned as specified herein.

The undersigned hereby revokes any proxy previously given to attend and vote at said meeting.

\_\_\_\_\_  
Committee Member Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date Signed

Voting instructions: