



Financial Accountant (Permanent)

Reference No.	2021-1935
Date Posted	11/5/2021
Location	Prince George, BC, Canada
Position Type	Fulltime

Reporting to Superintendent, Finance, the Accountant assists in identifying and implementing best practices in accounting, financial reporting, control and compliance. This position is involved in all aspects of accounting in support of the regional operations of the company.

This position is primarily based out of the Prince George Office, working Monday to Friday.

DUTIES / RESPONSIBILITIES:

- Prepare journal entries necessary to record financial transactions
- Prepare analysis for the BC Entities including the preparation of account reconciliations that provide accurate and concise analysis for financial records
- Compile financial information that assists reporting groups in preparing reports for statutory reporting requirements
- Effectively communicate and coordinate with team to ensure detailed accounting and reporting requirements are being met and that accountant and reporting deadlines are being adhered to
- Special tasks as assigned by Management
- Ensure compliance with IFRS
- Act on queries from external Auditors

SKILLS / EXPERIENCE

- 3-5 years' related work experience
- Post-secondary qualifications in Accounting or related discipline
- Working towards or obtained a CPA
- Working knowledge of financial statements and accounting standards
- Knowledge of ERP system
- Ability to self-evaluate and continuously strive for quality
- Must be able to prioritize tasks and keep on schedule
- Clear written and verbal communication skills
- Self-motivated, team player with a positive attitude

- Data entry, analysis and reconciliation skills

WORK SCHEDULE

- This position is 8 hours working Monday to Friday.

Closing Date: November 19, 2021

Apply to this job at: <http://tcm.jobis.ca/PbK>

