



Lheidli T'enneh

LHEIDLII T'ENNEH - MAIN BAND OFFICE

1041 Whenun Road | Prince George, BC V2K 5X8 | p: (250) 963-8451 or 1-877-963-8451 | f: (250) 963-6954
www.lheidli.ca

JOB POSTING

Job Title: Janitorial

Division/Department: Administration

Wage: to be negotiated

Type of position: part-time

Hours: **Band Office** Sunday 4 hrs, Tuesday 4 hrs, Thursday 4hrs
Ec Dev office Sunday 2 hrs, wed 2 hrs

After normal work hours, can't as early as 4:30pm on weekdays.

Total: 32 hours bi-weekly

GENERAL DESCRIPTION

To clean offices, washrooms, boardrooms, kitchen.

- Empty garbage's
- Sweeping all floors and stairways
- Mopping all floors and stairways
- Vacuum rugs
- Scrubbing/disinfecting all bathroom fixtures, cleaning mirrors, all door knobs and all office equipment
- Maintaining supplies in the bathrooms (soap, paper towel, toilet paper etc....)
- Dusting
- Cleaning and washing desk and boardroom surfaces
- Collecting, washing and drying dishes
- Washing tea towels and dishcloths as needed
- Cleaning appliances of microwave and refrigerator as needed, and/or upon request
- Washing inside windows
- Washing outside windows

JOB REQUIREMENTS

Transportation to work site

WHMIS

Application Deadline: January 31.2019

Interview Dates: February 1 2019

Position Start Date: February 4 2019

Send Resume, Cover Letter & References to:

Dolleen Logan Via Fax or Email dlogan@lheidli.ca or fax 250-963-6954