



McLeod Lake Indian Band

General Delivery, McLeod Lake, BC V0J 2G0
Main Office (250) 750-4415 Fax: (250) 750-4420

Job Posting

Job Title: MLIB Language & Culture Planner (LCP)

Department: Health

Position Type: Full Time

Hours of work: 35

Job Summary:

Under the direction of the MLIB Band Council and the supervision of the Education Department, this on-reserve position is responsible for the coordination, facilitation and implementation of language and culture planning initiatives between MLIB, Kwadacha and Tsay Key Dene First Nations, and will work within and for the communities to support new or previous language revitalization efforts.

Duties include and are not limited to:

- Coordinate language and culture planning initiatives for the Tse'Khene language
- Provide support for the funding applications for submission
- coordinate language and culture planning initiatives for the Tse`Khene language
- work closely with representatives from Kwadacha and Tsay Keh Dene First Nations to implement language planning initiatives
- establish new relationships with other communities that share the same language, and strengthen existing relationships
- administer a Language Needs Assessment across the Tse'Khene tribes; tabulate and summarize the data from completed surveys
- coordinate and facilitate language and culture planning meetings with representatives from the collaborating communities
- coordinate and facilitate community-wide language planning mobilization meetings
- create a repository or archive of resources for the Tse`Khene language: identify resources in existence, their location and accessibility, and identify what resources are needed for future language work
- draft a language vision statement that represents the goals and visions for the language shared by Tsay Keh Dene, Kwadacha and Tse`Khene First Nations
- **draft a Language & Culture Revitalization Plan:** using information and knowledge gathered from the meetings and the language assessment survey, and taking into account the various needs and priorities of each collaborating community, work together with community representatives to draft a language revitalization plan that will guide current and future language revitalization initiatives
- Seek out funding opportunities for language; develop project outlines and draft funding proposals
- Assist community resource people with linguistical research Language Needs Assessment
- Assist in the formation of a language planning team
- Assist with coordination of planning activities and community meetings
- Provide administrative support/advice
- Provide support for the funding applications for submission
- Establish new relationships with other communities that share the same language, and strengthen existing relationships

Education and Qualifications

A relevant post-secondary certificate or degree focused on administration, office management, language and culture, communications or an acceptable combination of equivalent education, training or experience in related fields, in addition to at least two years of related experience. The successful applicant will possess superior communication and computer skills. Have the ability to exercise tact and diplomacy and have an understanding and knowledge of McLeod Lake Indian Band.

Knowledge of First Nations history and current issues.

To further qualify for the position of McLeod Lake Indian Band Language and Culture Planner, applicants must hold a valid BC Class 5 Driver's License, without restrictions.

Only those short-listed for an interview will be contacted. No phone calls please. Thank you for applying.

Submit resumes and a cover letter to:

McLeod Lake Indian Band
General Delivery, McLeod Lake BC V0J 2G0
Attention: Human Resources
Email: hrdept@milib.ca or Fax: (250) 750-4420
Posted: May 31, 2019
Closing date: until filled