

Community Workforce Accommodation Advisor (CWAA) Job Posting

Interested candidates can apply today by sending a resume to trevor1_hewitt@tcenergy.com with the subject line "Community Workforce Accommodation Advisor (CWAA) Job Posting" and your name.

Shift: Two weeks on, one week off (**flexible, can be discussed**)

Location: Mount Bracey Lodge, approximately 1.5 hours north of Prince George, 2.5 hours south of Chetwynd

Resume Deadline: Submissions due by end of day August 9th.

CWAA 101: Q&A Session, August 6th at 1:30pm PST. Please RSVP via email to lorisha_desjarlais@tcenergy.com. This session is open to all aspiring candidates as well as anyone who is looking to learn more about the CWAA role, gain insight on the application & interview processes, and the opportunity to receive clarity on potential questions you may have.

About the Role

Coastal GasLink first implemented the Community Workforce Accommodation Advisor (CWAA) Program in 2020 to support a positive experience in the workforce accommodations for the workforce and neighboring Indigenous and non-Indigenous communities. CWA Advisors support mental wellness, cultural education, cross-cultural sharing, and community connection within the workforce accommodations. Since the implementation of the CWAA Program in September 2020, 24 Advisors have participated across 9 workforce accommodations, representing 16 Indigenous communities.

A successful candidate will have a well-rounded skillset and be able to balance the social aspects of the role with the more technical requirements needed for success as a CWA Advisor. They will be just as comfortable hosting a beading workshop or presentation on traditional medicine as they are putting together a monthly event plan or providing a program update on Microsoft Teams. **CWAA 101: Q&A Session**

The CWAA 101: Q&A Session will give potential candidates, as well as hiring coordinators, and anyone interested in learning more about the CWAA role a chance to gain insight on the application and interview processes, as well as ask questions regarding the open CWAA position. This CWAA 101: Q&A will take place on **August 6th, 2024, at 1:30pm** via teams meeting. **Please RSVP to lorisha_desjarlais@tcenergy.com to join.**

Responsibilities

A successful candidate will also possess a number of relevant cultural and intrapersonal skills, including:

- The ability to promote Indigenous values, culture and history in their day-to-day interactions with residents.
- An extraverted personality and the ability to make long-lasting connections with residents. A successful candidate will be able to strike up conversations with ease and interact with a wide variety of residents. A shy person will have a hard time being successful in this role.
- Develop and implement an event plan over multiple rotations.
- Self-motivated and driven to consistently work towards positive outcomes.
- Excellent time-management skills and the ability to work independently without direct supervision.
- A successful candidate will find unique ideas to showcase and share their culture with workforce accommodations residents. A willingness and openness to share culture with the workforce in the form of workshops, talks or other means
- A consistent commitment to quality. A successful candidate will take pride in their work and strive for excellence daily.
- Strong communication skills written, verbal and visually
- Critical thinking and problem-solving skills. A successful candidate will be able to adapt in the moment and improvise when needed in response to changes around camp.
- Organizational skills and attention to detail.
- Dedication to work. A successful candidate will be able to work 2+ weeks at a time away from home in a remote location.
- A valid Class 5 license.

A successful candidate will possess the following technological skills:

- Strong skills with MS Office (Word, Excel, PowerPoint, Teams) and Adobe Acrobat. ○
- Comfortable using MS Teams for Team Meetings, chat and team communication ○
- Able to complete a digital weekly report and highlight any items of note at camp.
- Able to transfer photo/video from one device (ie: Cellphone, iPad) to another (ie: Laptop).

Qualifications and Education Requirements

Post-secondary education is not required for this role, however any supplemental courses with relevant material will be considered (event planning, communications, Indigenous Relations, etc.) in the selection of a candidate.