



McLeod Lake Indian Band

General Delivery, McLeod Lake, BC, V0J 2G0
Main Office (250) 750-4415 Fax: (250) 750-4420

Job Posting: Evening Custodian

Position Overview

McLeod Lake Indian Band (MLIB) is seeking a reliable, detail-oriented Evening Custodian to maintain clean and organized administration buildings, including the Band Hall and Natural Resource Centre (NRC). This position works in the evenings, ensuring that offices and shared spaces are thoroughly cleaned while unoccupied.

Key Responsibilities:

- Evening cleaning of administration buildings, including sweeping, mopping, vacuuming, dusting, and emptying trash in common areas (kitchens, hallways, foyers) and bathrooms.
- Inventory control for cleaning supplies; work with the supervisor to order and manage supplies.
- Seasonal deep cleaning (e.g., floor waxing, carpet cleaning).
- Safe handling of materials in line with health and safety procedures.
- Routine inspections and upkeep of interior and exterior areas to maintain a clean, hazard-free environment.

Required Skills and Experience:

- Prior experience in janitorial or custodial work.
- Ability to provide your own transportation.
- Class 5 Driver's License preferred.
- Familiarity with Tse'khene culture and McLeod Lake Indian Band is an asset.
- Must sign an Oath of Confidentiality.

Note: Applicants must be able to work independently during evening hours and manage time effectively.

If this sounds like you, we encourage you to apply!

Working Conditions and Travel:

- This position requires the ability to transport yourself to McLeod Lake, BC.

Compensation

- Depending on experience, the salary range for this position is **\$22.00-\$25.00** per hour based on experience. There is a shift premium for evening work.

Submit resumes and a cover letter to:

Attention: Human Resources
Email: hrdept@mlib.ca
Posted: November 25, 2024
Open until filled.