



McLeod Lake Indian Band

General Delivery, McLeod Lake, BC, V0J 2G0
Main Office (250) 750-4415 Fax: (250) 750-4420

Job Posting: Forestry Referral Officer

Position Overview

The McLeod Lake Indian Band Land Stewardship Program, located in McLeod Lake, and the Land Referrals Office in Chetwynd are dedicated to managing provincial government resource development referrals. These offices facilitate engagement with industry, private sector stakeholders, and government bodies to ensure MLIB's traditional territories are stewarded in alignment with the Band's values, culture, and resource management goals. Through the Land Referrals Office, MLIB staff rely on existing land use plans, cultural resources, and environmental data to coordinate referral responses, particularly for forestry-related development activities.

Key Responsibilities:

The Forestry Referrals Officer (FRO) will work within the MLIB Land Stewardship and Referrals teams to:

- Analyze forestry referral documents and provide technical recommendations to First Nations stakeholders regarding proposed forestry projects.
- Collaborate with participating First Nations to develop structured responses for referral and information sharing initiatives.
- Act as a liaison with provincial government agencies and forestry license holders on referral matters and forest management discussions.
- Facilitate dialogue between First Nations, provincial authorities, and industry representatives to address concerns and issues surrounding proposed forestry operations on traditional lands.

Required Skills and Experience:

- Education: Diploma or degree in Forestry, Resource Management, Environmental Science, or a related field; OR a minimum of 2 years of relevant work experience.
- Collaboration: Ability to work independently and as part of a team, showing initiative and adaptability in managing diverse projects.
- Problem-Solving: Strong analytical skills with the ability to evaluate technical forestry issues and develop solutions.
- Communication: Excellent verbal and written communication skills, particularly in engaging with forestry sector stakeholders.
- Organization: Proven ability to prioritize tasks, meet deadlines, and maintain a high level of professionalism in all interactions.
- Technical Skills: Proficiency in Microsoft Excel, Word, and other relevant software for data management and report preparation.
- Other Requirements: Class 5 driver's license and access to a reliable vehicle.
- Experience working with First Nations communities, with an understanding of Indigenous perspectives on resource management and land stewardship.
- Familiarity with BC provincial forestry regulations, land use planning, and environmental policies.

Personal Attributes:

- Creative, organized, and able to handle multiple priorities with tight deadlines.
- Demonstrated commitment to the values of McLeod Lake Indian Band and cultural sensitivity.

Working Conditions and Travel:

- This position requires the ability to work 1-2 days a week in McLeod Lake, BC.
- Some travel may be required for meetings with funders or partners.

Compensation

- Depending on experience the salary range for this position is **\$50,800-\$73,000**

At McLeod Lake Indian Band, we value the dedication of our employees, which is why we give so much in return. In addition to Competitive pay, we also offer the following:

- Comprehensive Health benefits package with Medical, Dental and Vision coverage.
- An employer matched Pension Plan up to 5 percent.
- Excellent learning and advancement opportunities.
- Opportunities for personal and professional training and development
- Ten sick days.
- Five personal days.

Submit resumes and a cover letter to:

Attention: Human Resources

Email: hrdept@milib.ca

Posted: November 08, 2024

Open until filled.